



Careers Bulletin

Term 2 Edition

2022/2023

P16

CABOT
LEARNING
FEDERATION

Care • Believe • Achieve



That's one component: rather than creating job-training pipelines that put these kids at the back of the line for the last century's pollution-based jobs, we need to be creating opportunities for them to be at the front of the line for the new clean and green jobs.

— Van Jones —

ON-LINE LEARNING:

Be the best you can: improve your CV or application for university, apprenticeship or a job

- **PODCASTS** to improve your skills:
Get the Skills employers want [Link](#)
Find your Future [Link - Spotify Podcast](#)
- A range of online free courses: [open learn](#) use MOOCS to boost your personal statement , CV or apprenticeship application
- Online support for interviews: [interview skills](#)
- Skills Toolkit, free online courses for employability: [NCS Skills Toolkit](#)
- Electronics & Engineering online courses: [UK Electronics](#)
- Creative Youth Network Courses to build your future : [Courses](#)
- Skills Gap workshops (costs reimbursed through bursary) : [workshops](#)
- Vision2learn offer free online courses and skills : for example cyber security, business administration, customer service, nutrition and health [courses here](#)
- First Aid online: [First Aid online](#)

FREE ONLINE REVISION MASTERCLASS: [Free online Revision Masterclass](#)



Why is work experience so important? It will put your application ahead of the rest for employers, apprenticeship providers and university admissions teams.

It is a way of trying out possible careers, seeing what you like and don't like, in the working world, and also learning new skills and finding out about yourself.

Below are examples of positive work experience placements...

Work experience

Chief Purchase | Sales Assistant

Professional Profile

Customer focused Sales Assistant who uses my career experience to engage clients with selling, maintaining existing customer relationships.

Core Skills

- 1. Customer service
- 2. Sales and marketing
- 3. Retail operations
- 4. Merchandising
- 5. Customer relationship management
- 6. Communication

Career Summary

Nov 2017 - Present **Fashion & Home Co, Exeter**
Sales Assistant

Outline
Working for a high footfall home and fashion retail outlet, reporting to the Store Manager. Responsible for advising customers and processing sales across all products and services.

Key Responsibilities

- Achieve personal sales targets and KPIs, alongside supporting the store to achieve store targets
- Greet new and existing customers, tailoring services and selecting appropriate products to meet their needs and expectations
- Answer the phone and help with all customer queries and complaints, ensuring all sales enquiries are logged within the system
- Manage customer complaints through to a satisfactory resolution, escalating the issue to the Store Manager if necessary
- Manage the checkout including processing orders, refunds and credit notes, and processing transactions via both cash and card
- Manage the online ordering and reservation system, ensuring all orders are processed for collection within the advertised timescale
- Complete daily till reconciliations, reporting any discrepancies to the Store Manager and depositing all takings into the safe

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- List you current and previous jobs
- If you have **no paid work experience**, you can add school/university work placements or voluntary work

WORK EXPERIENCE / VOLUNTARY WORK

Students need to secure work experience or voluntary work placements in year 12.

Start securing placements now so that you get the best and most relevant experience/ placement to support your career goals, or to help you explore what you want to do after Post 16. If you secure a placement during the academic year you will not need to come to school during work experience week which will be 15th to 19th July 2024.

Students who do NOT find work experience will be expected to come into school, during this week, for a range of workshops on volunteering, CV writing, interview skills and apprenticeship applications.

Please ensure you follow the process for work experience, completing all necessary forms (you can get these from Kate Brisley or your Head of House). To find in-person work experience, speak to friends and family, take your CV to companies or email/call organisation to see if they can offer you work experience, voluntary work or even an opportunity to do some shadowing.

There are also some online and in-person opportunities for you to consider:

- The London Institute of Banking & Finance, Open Day & Podcasts: libf.news-and-insights
- Virtual Work Experience with Speakers for Schools, register here: <https://www.s4snextgen.org/>
- Online Work Experience Opportunities: [Online WEX](#)
- Met Office online work experience: [Met Office's Virtual Work Experience](#)
- The Data Inspiration Group help student develop their skills and knowledge, they offer virtual work experience, register here: [DIG online](#)
- Volunteering at South Glos libraries: [library volunteering](#)
- CMS Connect work experience—see how the world of law works: [CMS wex](#)
- Work Experience at Bath University : [Bath Uni WEX](#)

About

Lux Aeterna is an award-winning studio working at the pinnacle of VFX to empower the world's best storytellers.

From storyboard to screen, Lux Aeterna offers a creative partnership with broadcasters and streamers to transcend the threshold of the imagination and create pure cinematic wonder.

Bristol-based visual effects company called Lux Aeterna

<https://www.lavfx.com>

specialise in visual effects services for television, feature films, commercials and virtual productions.

They are offering some work experience, let Kate know ASAP to secure a place.

During the placement you will:

- Gain an insight into the everyday running of a creative visual effects studio.
- Learn about the diverse range of jobs in visual effects in either VFX Compositing, CGI, Houdini and Production Management. Ideally, they would like you to have a preference.
- See first-hand how they support the storytelling ambitions of our clients
- You may complete a visual effects project or gain hands on skills of using a visual effects IT software package



SPEAKERS
for schools

Ready to draw inspiration & rewrite their future?



DISCOVER!
creative careers

13th – 17th
November 2023

Did you know that the British creative industries are booming? But with such a vast range of careers available, how can you help your students to understand their career opportunities and feel inspired to go after them?

Together with Discover! Creative Careers, we will be delivering a week of **FULLY FUNDED** virtual sessions to state schools and colleges as part of Discover! Creative Careers Week 2023 – including face-to-face opportunities in some regions – to showcase careers in creative tech, film, animation, design, music, fashion, publishing, architecture, crafts, heritage, museums, galleries and more!

Simply register for our programmes and **CLICK BELOW** to get involved...

DISCOVER! INSIGHT SESSIONS

1 to 5-hour work experience from leading employers, for students aged 14-19



DISCOVER! GROUP WORKSHOPS

Up to 2-hour teacher-led workshops, for whole classes with short activities



DISCOVER! INSPIRATIONAL TALKS

Broadcasts from experts in the creative industries, for students aged 11-19



DISCOVER! NATIONAL TEEN BOOK CLUB

Online sessions with speakers from the world of publishing, for students aged 11-19



For more information please contact: jen.kitching@speakersforschools.org

The Discover! Creative Careers 2023 – 2025 programme is funded by the Department for Culture, Media and Sport with additional support from Arts Council England



HM Government



Supported using public funding by
**ARTS COUNCIL
ENGLAND**

Volunteer as an Academic Support Tutor

What is Academic Support?

Our after-school Academic Support Programme provides free tutoring and support to young people in a stimulating classroom environment. Young people receive help with homework, coursework, revision and study skills.

Volunteer tutors are an integral part of our centres. Volunteers act as role models, supporting academic progress and providing inspiration and encouragement to young people from the local community.

Where and When?

IntoUniversity Bristol East
The Old Library
Trinity Road,
Bristol
BS2 0NW

Mondays or Thursdays, 3.45 - 5.40pm

(Secondary students, ages 11-16)

Fridays, 3.45 - 5.40pm

(Secondary students, ages 15-18)

Tuesdays or Wednesdays, 3.00 - 5.15pm

(Primary students, ages 7-11)

Who are we looking for?

- Grade C or higher in GCSE Maths and English/National 5s or Standard Grade at Credit Level (grades 1-2) (or equivalent).
- Enthusiasm for education
- Interpersonal skills
- Ability to act on initiative
- Patience
- Commitment to attend at least one session per week for at least 12 weeks

What can you expect from us?

- Full training in advance of beginning your role
- Ongoing support and training opportunities
- Flexibility around your existing commitments
- The chance to develop valuable new skills and experiences
- Recognition through the IntoUniversity accreditation scheme

How to get involved

For more information on the role and to apply, visit intouniversity.org/volunteer or scan the QR code below.



APPRENTICESHIP & JOB OPPORTUNITIES

Support available from Kate Brisley, please email: kate.brisley@clf.uk or call into the Career Room in Central

- Find an apprenticeship Gov.uk [Find an apprenticeship](#)
- Bristol opportunities for students not going to uni apprenticeships/jobs : [NGTU](#)
- Apprenticeships with Rolls Royce: [Degree Apprenticeships](#)
- Apprenticeship with South Gloucestershire Council:
Chartered Surveyor Degree Apprenticeship (Commercial Real Estate)
[more details here](#)
- Apprenticeship with South Gloucestershire Council:
ICT Service Desk
[more details here](#)
- Business to Business Sales Degree Apprenticeship with **PepsiCo**
Rare opportunity to join the Field Sales team, £22,000 salary
[more information here](#)
- **Civil Engineering Degree Level Apprenticeship with Mott MacDonald**
[more information here](#)
- Digital Community Apprenticeship Level 4 with Inclusive Change
[more information here](#)
- Co-op Apprenticeships:
<https://jobs.coop.co.uk/early-careers>
- MES Network Engineer Apprenticeship (Bristol) with Vodafone Limited
[more information here](#)

Accountancy apprenticeship evenings

**Are you interested in accountancy,
but not sure what it's all about?**

Join us for pizza and find out about our accountancy apprenticeship.



During the evening you'll find out what it takes to be an accountant from some of our qualified professionals.

You'll also hear from our current trainees who'll tell you why they chose to start an AAT accountancy apprenticeship with us and how you can too.

Bring your parents/guardians along - everyone is welcome.



Book online

This event is aimed at year 11, 12 and 13 students and their parents/guardians.

20 November Truro	⋮	27 November Torquay
21 November Plymouth	⋮	28 November Exeter
22 November Poole	⋮	29 November Salisbury
22 November Taunton	⋮	30 November Bristol



GKN Aerospace Bristol 2024 Apprentice Recruitment

Recruitment for our 2024 intake of Apprentices will be open for applications from 13th October 2023 with opportunities for Production, Technician, and Degree Apprenticeships.

With this in mind, we would like to take this opportunity to advise you that we will be holding an Apprentice Information Open Evening on Thursday 8th February; this event is to give potential applicants the opportunity to discuss the programme with the training team, as well as existing Apprentices.

We would also like to make you aware that although this information evening is aligned with the 2024 recruitment process, we would also welcome younger individuals along, those individuals who might just like to know a little more about engineering in general and what it's like to be an Apprentice, prior to making longer term decisions on GCSE or A Level subjects.

There will also be individuals present from Weston College on hand to offer advice on wider aspects of Further or Higher education.

The open evening will take place:

Thursday 8th February 2024

16:00 – 19:00

**GKN Aerospace Global Technology Centre,
Taurus Road, Patchway, BS34 6FB**

No need to book a place or register your interest for this event, please just turn up. We'll be happy to meet you and answer any questions or queries you may have.

**The closing date for Apprenticeship applications is 23rd February
2024**



Green and Low Carbon Energy Apprenticeships: Green Careers with EDF Energy

Date & Time Nov 7, 2023 11:00 AM in London

Description In partnership with WorldSkills UK and in celebration of Green Careers Week (6 – 11 November), students will embark on a journey to explore diverse careers related to green and sustainability at EDF Energy.



EDF Energy is a leading energy provider that powers homes and business across the UK. With a strong commitment to innovation and sustainability, EDF has innovated cutting-edge technology aimed at reducing carbon emissions and promoting renewable energy sources, and is empowering a new generation of green professionals through their apprenticeship schemes.

For this session students will hear from the following speakers:

- Dominic Blythe, EDF Early Careers Group Head, Nuclear Skills Alliance
- Scarlet Smith, Project Controls Apprentice, Level 3
- Max Bosley, Nuclear Engineering Degree Apprentice, Level 6

They will share information about opportunities at EDF, including the Apprenticeship programmes, as well as advice on securing these opportunities. They will also provide an overview on the future of green jobs and why it is an exciting field to consider.

[Register here](#)

Taking Green Global: Career Pathways with Air Products

Date & Time Nov 9, 2023 11:00 AM in [London](#)

Description In partnership with WorldSkills UK and in celebration of Green Careers Week (6 – 11 November), students will embark on a journey to explore diverse careers related to green and sustainability at Air Products.



Air Products, a global leader in industrial gases and pioneering technologies, is driving industries towards a more sustainable future through groundbreaking solutions.

From supplying medical gases to healthcare facilities to supporting NASA's space exploration endeavours, this session offers students a unique opportunity to explore real sustainability initiatives and learn from Air Products professionals about the exciting pathways available for aspiring green careers.

Students will hear from the following speakers:

- Shahid Sheikh – Business Development Manager, Hydrogen for Mobility
- Chloe Tindale – Strategic Marketing Manager, Hydrogen for Mobility
- Sam Mason – HR Business Partner
- Matthew Gale – Customer Engineering Apprentice (NVQ Level 3 Maintenance Operations Engineering Technician)
- James Fogg – Operations Service Centre Shift Supervisor (NVQ Level 3 Maintenance Operations Engineering Technician)

[Register here](#)



Apprenticeship vacancies

This time of year we see few intermediate and advanced apprenticeships being advertised. The ones that are being advertised you can't apply to yet as still in education - but doesn't hurt to look and see the variety that's out there!



Higher & Degree apprenticeships will start being advertised over the next month or so.

Don't forget to register on the apprenticeship website and create job alerts!
(QR Code and website below)



Company & Location - RAF (Royal Air Force)
Job title - Apprentice Chef
Salary - £21,091
Apprenticeship - Level 2, Production Chef
Start date - Sept 2024



Company & Location - RAF (Royal Air Force)
Job title - Air & Ground Steward
Salary - £21,091
Apprenticeship - Level 3, Cabin Crew



Career Fairs are important!

Attend your school careers fairs. There will be lots of employers you can engage with. Make a good impression. Many will be looking for their next apprentice. That could you be!!



For all live apprenticeship vacancies visit
www.gov.uk/apply-apprenticeship

THE
ASK
PROGRAMME




Amazing
Apprenticeships

HIGHER EDUCATION : UNIVERSITIES & COLLEGES

- **Year 13** : UCAS applications should be underway—your internal deadline is **12th January 2024** but we recommend completing before Christmas to secure offers.
Two sessions for support:, both lunchtime sessions in the P16 Eye Media Room:
 - ⇒ Wednesday 22nd November 2023 from 12:20 to 13:00
 - ⇒ Thursday 30th November 2023 from 12:20 to 13:00
- Your timetabled career sessions are a great time to explore your options and use Unifrog to support your research.
[UCAS](#)
[APPRENTICESHIPS](#)
- **Year 13 AND Year 12** : students considering university, visit a virtual open day to research your courses [uni open days](#)
- Start exploring courses and looking at the entry requirements. If you need support please email kate.brisley@clf.uk or see your Head of House.
- 1:1 support sessions and workshops available for careers advice and guidance available on request—please email Kate Brisley.

Apprenticeship level



Levelling Up



Apply for the Imperial Outreach

Levelling Up Programme

For Year 12 students

Dear Head of Science and/or Head of Sixth Form,

We are writing to inform you that applications for Levelling Up, our Imperial Outreach programme, are now open!

Levelling Up is a year-long academic and pastoral support programme for Year 12 students studying Chemistry or Physics who intend to study STEM subjects at university.

The programme is free to successful applicants.

We have identified John Cabot Academy as one of our key target schools for recruitment and are keen to increase the number of pupils from Bristol on our Outreach programmes.

We would appreciate it if you could share the [Levelling Up webpage](#) with any Y12 pupils studying Chemistry or Physics. Please also share this with the relevant contacts at your school such as the Head of Science, Head of Sixth Form and Careers Advisors. We have also mailed some leaflets and posters to your school, for you to share with any interested pupils.

**EACH UNIVERSITY WILL
HAVE WIDENING
PARTICIPATION SCHEMES:**

**RESEARCH WHAT IS ON
OFFER AT THE UNIVERSI-
TIES FOR WHICH YOU
HAVE APPLIED**



STEM Up - Applications are open

[STEM Up](#) is an online programme which provides the opportunity for Year 12 and mature students to experience what it's like to study a STEM subject (this includes subject areas such as Science, Engineering, Geographical Science and Mathematics) at university. Participants take part in academic taster sessions, speak to current students and receive advice on applying to university.

The programme will take place online with sessions weekly from 5.00 - 6.30pm on the following dates: **Monday 26th February, Monday 4th, 11th and 18th March, 2024**, with a planned visit to the University.

Students can apply [here](#). Applications will close on **Sunday 7th January**.

AGE 18-30 AND WANT TO DO SOMETHING YOU LOVE FOR A LIVING?

Click Start by Bath Spa University in Creative Digital Skills is a **free**, creative digital programme designed to help you pursue a new career. You'll develop next level skills in digital marketing, UI/UX design and web development through a mixture of online and face to face teaching.

You'll be supported through the course and for six months after by a personal employability coach from Catch22.

Find out more:
www.bathspa.ac.uk/clickstart

institute of
CODING

FUNDED BY



NOMINET

techSPARK*
All things tech in the west



**catch
22**





Are you a Year 12 student talented in STEM subjects?

Do you want a real-life research or development project?



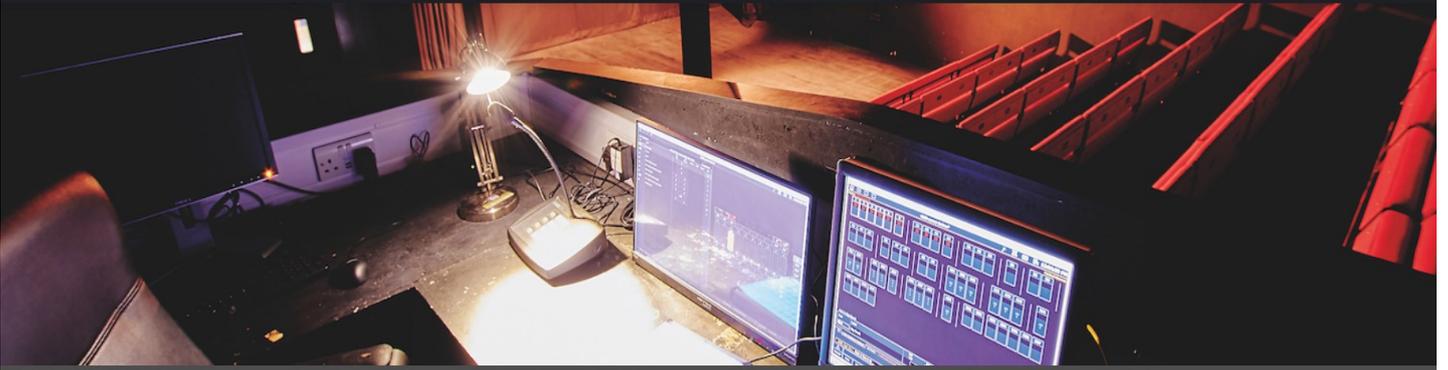
Learn more at stem.org.uk/nuffield-research-placements

Find out more by emailing nuffield@cswgroup.co.uk



Supported by





DEGREE

BA (HONS)

BA TECHNICAL THEATRE ARTS

A fast track to work in the production arts industry, based at Tobacco Factory Theatres.



APPLY FOR INTERVIEW

BRISTOL

UCAS Code: TTA1

Duration: 2 years full time*

Start date: September 2024

Location: Tobacco Factory Theatres

- Capped at 12 students so you work as a real production team in a working theatre.
- Intensive training in stage management, lighting design, sound design and theatre technology.
- Collaborate with teams of designers, performers, technicians and artists.
- Career preparation for work in theatre, with extensive transferable skills for the live events industry.

This new fast track degree, taught by industry professionals, gives you a two year route into the theatre production industry whether in stage management, lighting, sound or AV, in theatre, festivals or events. Based at Tobacco Factory Theatres in Bristol, you are at the heart of a working theatre, experiencing life as a technical theatre artist from day one.

It is limited to just 12 students so as to re-create a professional working environment and culture from day 1. There is a national shortage of skilled technical staff in the theatre and live events industries. Technical Theatre Arts Graduates are in high demand and BSA's strong industry networks can help open doors to a rewarding career.

BA Technical Theatre Arts is an intensive, accelerated degree taught over two years, with 40 weeks of teaching per year. You receive the same number of teaching weeks as you would on a three-year course, but save at least £5,000 in tuition fees plus a year of living costs.

*course subject to validation

Bristol School of Acting are launching a new Technical Theatre BA (2 year accelerated course) starting in September and being taught in the Tobacco Factory.

It's a really exciting course for those who are interested in the technical elements (lighting, sound, projection, SFX etc etc) and the industry is SO under subscribed, chances of employment following the degree is really high!

[more details here](#)

COME AND VISIT US AT OUR DEGREE OPEN EVENTS



**GAIN AN INSIGHT INTO WHAT IT'S LIKE TO STUDY A DEGREE
WITH BRISTOL CITY ROBINS FOUNDATION!**

On the below dates we will be holding sessions to discuss both of our degree programmes:

- BA (Hons) Sports Business & Entrepreneurship
- FdSc in Community Football Coaching & Development



- **Open Evening:** Tue 14th Nov '23, 6:30pm at Ashton Gate Stadium
- **Open Evening:** Mon 22nd Jan '24, 6:30pm at Ashton Gate Stadium
- **Applicant Day:** Mon 25th Mar '24, 2pm – 4pm at Ashton Gate Stadium
(*Sports Business & Entrepreneurship Programme ONLY*)
- **Applicant Day:** Wed 3rd Apr '24, 1pm – 4pm at Imperial Sports Ground
(*Community Football Coaching & Development Programme ONLY*)

REGISTER AN INTEREST ONLINE FOR YOUR PREFERRED PROGRAMME

FOR MORE INFO CONTACT

SOPHIE HART

RECRUITMENT & PROGRESSIONS LEAD

sophie.hart@bcfc.co.uk

0117 963 0636

**ROBINS
FOUNDATION**





Monday, 11 December



Rolls-Royce Degree Apprentice Open Evening - Bristol - UK

Apprentice Open Evening - Bristol - 1
Free ⓘ 145 Remaining

Degree Apprentice Open Evening Monday 11th December 2023 17:00pm – 20:00pm (3 time slots)

Location: Rolls-Royce, Horizon Hall - Whittle House Customer Centre Reception, Gate 7 - PO Box 3, Gypsy Patch Lane, Filton, Bristol, BS34 6QA

The Open Evening will provide students and parents with the opportunity to explore the schemes we have here at Rolls-Royce, including a chance to talk with representatives from the Apprentice Development team, University of Bristol and Weston College, current apprentices and Recruitment Team who will be available to answer any questions you may have.

As a reminder this invite is open to Yr. 13 students only who are currently either completing A-LEVELS/BTEC or Level 3 Qualifications at school or college.

PLEASE NOTE: ONLY BOOK MAXIMUM 3 TICKETS PER HOUSEHOLD

Please share these links with students to register onto one of these sessions- places are limited due to capacity of the venue- first come first served basis.

Bristol – 5pm

<https://www.eventbrite.co.uk/e/rolls-royce-degree-apprentice-open-evening-bristol-uk-tickets-744046070827?aff=oddtcreator>

Bristol – 6pm

<https://www.eventbrite.co.uk/e/rolls-royce-degree-apprentice-open-evening-bristol-uk-tickets-744060052647?aff=oddtcreator>

Forensic Computer Analyst

Forensic computer analysts investigate computer-based crime, often called cyber crime.



Routes to get there:

- a university course
- an apprenticeship
- working towards this role
- training with a professional body



Relevant Subjects:

- Computing
- Maths
- Criminology

Salary:

£25,000-£60,000



Essential Skills:



4%↑

Job growth
by 2026

