

4th October 2026

Dear Parent/ Carer

2026 November GCSE Resits & Pre Public Exams (Mock) Exam arrangements
Monday 2nd – Friday 13th November 2026

Exams starting on Monday 2nd November will involve GCSE external exams and the Pre-Public Exams (Mocks) for all students in Year 13 and those in Year 12 who are sitting exams in January 2027. As such many but not ALL students will be sitting exams, so it is important students check their individual exam on the Student Portal (Bromcom). This will show the room and seat number where they will be taking the exam.

Parents & Carers can also see this by using the free ‘My Child At School’ (MCAS app). If you have not yet registered for this, please refer to the Parent/Carer Bulletins sent over the past two weeks, for activation guidance or check the website - <https://post16.clf.uk/letters/my-child-at-school-mcas-activation/>. **MCAS allows you to see student exam timetables, attendance data, homework and is an easy, user-friendly way to sign up to our Parents Evenings.**

Some reminders for the CLF Post 16 Exam arrangements:

- Details about student’s exam access arrangements (eg extra time, use of a Word Processor etc) will be emailed to students by Friday 16th. If these have not been received by then, but students have in the past been entitled to special arrangements, please email examsteam@ica.clf.uk urgently. In addition, please check the spelling of student names and dates of birth are correct, so that certificates will be accurate.
- Students should plan to bring all the equipment they need to take the exams (calculators, pens, rulers etc). In addition, they should ensure they bring a transparent pencil case, a clear bottle of water and remove any watches. Phones must be switched off and left in their bags. As autumn approaches the temperature drops. Students cannot wear coats or hats in the exam room but should wear layers to stay warm.
- All students **MUST** wear their Identification badges to gain access into their exam and check all the exam regulations.
- Students need to arrive at **least 15 minutes** before the exams start, so by 8.45am for morning exams and 12.45pm for afternoon exams. It is important students know their seat row and number (they can check this on their personalised Timetable in the Student Portal).
- Students ***without access arrangements*** can wait in the Eye to be called down to the Sports Hall.
- Students ***with access arrangements*** should wait in the Kitchen area of the Eye and will be taken to their room by one of the support team.
- Revision support is included in this pack. How to write a revision timetable template can be found on page 3 of the attached revision guidance booklet.

Head of School CLF Post 16: Ali Ashman

CLF Post 16, Woodside Road, Kingswood, Bristol, BS15 8BD Tel: 0117 988 2525

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Please can we ask for your support in helping students access their Student Portal to see when their exams are, check what revision materials they have from teachers, and prepare a revision timetable to work on this between now and their last exam. It is vitally important all students attend every mock as these will inform the grades that will be used on applications to university.

Consistent attendance in the lead-up to the mock examinations is equally important, as teachers will be delivering key content and revision activities specifically designed to prepare students for these assessments. Furthermore, attendance following the mock examinations is essential, as staff will provide detailed feedback, identify areas for improvement, and support students in refining their exam techniques ahead of their final assessments.

In the event of a student not being well enough to sit their exam (this would need to be a serious illness) we ask that parents contact Post 16 on the normal absence line 0117 9882525 as early as possible and before the start of the exam. Outside of exam times students will need to attend all lessons as normal. Thank you for supporting us and them in preparing for the forthcoming exams and we look forward to making this a positive and successful experience that will help develop the confidence and help prepare them for the future

Yours faithfully



Alison Ashman
Head of School CLF Post 16

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